Attendees: Todd Hathaway, Scott Pim, Sarah Brennan, Liz Wilson, Sandy Goodspeed

Also Present: Bob and Heidi Jordan, John Clark, Whitman Constantineau

Absent: John Bennett

Guest:

**Meeting Called to Order:** 7:01 p.m.

**Photo Contest Award**

Scott Pim presented the winners of the photo contest, Heidi and Bob Jordan, with their award, a framed copy of the photo and explanatory description. Heidi and Bob thanked the Members and left the meeting.

**Monitoring Volunteer**

John Clark from the Breckenridge neighborhood expressed interest in becoming trained as a Conservation Easement Monitor and performing work in and around his neighborhood, and on other Town properties. Todd will provide John with some background materials on easement monitoring and determine any upcoming trainings that Mr. Clark could attend. Commission Members thanked Mr. Clark for his interest. Mr. Clark left the meeting

**Budget**

Sandy prepared a draft budget for 2018 which included, among other things, costs for signage and posts at Low Park, camera-stands for Fox Run, and funds for membership and conference attendance. Additional amounts were added for miscellaneous trails work that will be upcoming up at Folsom and potentially other properties. It was decided to hold off on putting in money for the Route 87/Lamprey River access area repair as we do not know yet how much will be needed. The Commission has money in existing accounts, if necessary. The members unanimously approved to submit a budget of $4,000.00 for 2018.

**Approval of Minutes**

Minutes from the August 8, 2017 and September 12, 2017 meetings were unanimously approved.

**Bike Event**

Todd presented ad draft proposal to be submitted to the Selectmen concerning the proposed trails at Folsom. The Members reviewed and unanimously approved the attached proposal. Once the proposal is reviewed and accepted by the Selectmen, members of the public will be notified of the proposed project and volunteers will be solicited. Scott suggested reaching out to neighbor Neil Folsom about the proposal. Todd will follow-up with Mr. Folsom.

**School Projects**

Liz provided an update on the fish release scheduled for spring 2018. She also visited four (4) classrooms at the elementary school to provide information on the ECC’s work and discuss the pending fifth grade science project on natural resources and conversation. The field trip for the project has been reset for spring 2018 out of concern over hunting at the proposed location, Fox Run.

**Route 87 Bridge and Lamprey River Trail**

Sandy indicated that there is a field meeting with LRAC set for Tuesday, October 24th at 5:00 pm to review what work needs to be done in the area. Sandy presented photos showing the general deterioration of the parking area, river access and trail. LRAC has indicated that it possibly has funds that could be matched with a Town contribution to contribute to the project. Sandy will report back after the October 24th meeting.

**Water Treatment Plan – Dam Permit**

Liz has reached out to a representative from Underwood Consultants about the need for the proposed tree removal adjacent to the water treatment area dam to better understand why such tree removal is preferred. Sandy presented photos showing the area generally. The members expressed a general preference for keeping the trees if possible, but Liz will speak with the consultants to determine why tree removal has been advocated by DES.

**Website**

Prior to the meeting, John provided details on how to accept digital plans for wetlands and other applications via Dropbox. Members also unanimously approved payment of the website hosting fee for the upcoming year.

**Miscellaneous**

Members reviewed the existing subcommittees and/or unanimously voted to approve the following sub-committees:

 Information Technology: John Bennett

 School Outreach: Liz Wilson

 Trails: Todd Hathaway and Sarah Brennan

 Forestry: Sandy Goodspeed, Scott Pim and Kevin Martin

 Budget: Sarah Brennan and Sandy Goodspeed

 Property Monitoring: Sandy Goodspeed, Scott Pim and John Clark

**Adjourned:** The meeting was adjourned at 8:27 p.m.

Respectfully Submitted,

Todd Hathaway, Secretary

Minutes Approved:

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Scott Pim, Chair Date Todd Hathaway Date

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John Bennett Date Sarah Brennan Date

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Sandy Goodspeed Date Liz Wilson Date